



THE CONSTITUTION 2024

PREPARED BY HAYLEY DE RONDE

blackfoxes.co.uk | blackfoxesuk@gmail.com

The Constitution

1. Name

The organisation will be called Black Foxes UK (referred to as the 'Organisation').

2. Objectives

The Organisation aims to:

- Promote and protect the welfare of silver and red foxes in the UK.
- Increase public awareness and understanding of exotic pets and the environment, particularly the role of foxes.
- Support activities that protect animal welfare and wildlife habitats.

3. Membership

- Membership is open to UK residents aged 18 or over who support the Organisation's objectives, regardless of nationality, politics, religion, race, or sexual orientation.
- To join, an individual must submit a written application to blackfoxesuk@gmail.com.
- The Management Committee has the right to refuse membership.
- Members wishing to leave must send a written resignation to the Organisation.
- Members should participate in a positive and constructive way.
- A member behaving unreasonably or damaging the Organisation's reputation can be removed by a majority vote of the committee.
- Members must follow the Organisation's Code of Conduct.
- The annual membership fee will be decided at the Annual General Meeting (AGM). There is currently no fee.

4. Honorary Officers

- The Organisation will elect a Chairperson, Secretary, Treasurer, and any other needed officers at the AGM.
- These officers will serve until the next AGM and can be re-elected.
- Officers will also automatically be part of any subcommittees.

5. Management Committee

- The Organisation will be managed by a committee, which must meet at least twice a year and have between three to five members.
- Committee members will be elected at the AGM.
- Any vacancies on the committee can be filled temporarily until the next AGM, at which point the person can stand for re-election.
- The committee can create subcommittees as needed, and subcommittees must report back to the main committee.

6. Organisation Meetings

- The AGM will be held within 15 months of the previous AGM. Members will be notified at least 14 days before the meeting by written notice or an ad in the local press.

- The AGM will address:
 1. Approval of the previous AGM minutes.
 2. Review of the annual report.
 3. Review of the financial statement.
 4. Election of officers and committee members.
 5. Appointment of independent financial examiners.
 6. Any other relevant business.
- The Chairperson can call a special meeting at any time or must do so if requested in writing by 33% of voting members. Proposed changes to the constitution or other issues must be shared with members at least 14 days before the meeting.

7. Meeting Rules

- At committee meetings, a minimum of two voting members must be present for decisions to be made. At Organisation meetings, the same applies.
- Decisions at meetings will be made by a simple majority. In the event of a tie, the Chairperson has the deciding vote.
- Committee meeting minutes will record all actions and decisions and be available to all members.

8. Finance

- The Organisation will raise funds through events, campaigns, donations, legacies, or grants.
- The financial year runs from 6th April to 5th April.
- The Treasurer will manage and record the Organisation's finances, producing a financial statement at year-end.
- The accounts will be independently examined annually, and the results presented at the AGM.
- The Organisation's assets can only be used to achieve its objectives.
- A bank account will be set up in the Organisation's name. Three committee members (including the Treasurer) will be authorised to sign cheques, with two signatories required for each cheque.

9. Publicity and Information

- The committee will keep members informed through newsletters, leaflets, or public meetings.
- Any publicity in the Organisation's name requires committee approval.

10. Changes to the Constitution

- Proposals to change the constitution can be made at the AGM or a special meeting. Written notice of the proposed changes must be given to the Secretary at least 21 days before the meeting and shared with members 14 days in advance.
- Changes to the constitution require approval by two-thirds of those eligible to vote.

11. Dissolution

- If the committee decides by a majority vote that the Organisation should be dissolved, a special meeting will be called.
- Any remaining assets, after debts are settled, will be given to a charity with similar aims.

12. Signatories

Adopted by its members at a meeting held on _____05/07/2024___ (date)

Name: **Hayley de Ronde**_____ Signed: ___*H. de Ronde*_____ (Chairperson)

Name: **B. Underwood**_____ Signed: ___*B.Underwood*_____ (Vice Chairperson)

Name: **L. Shillington**_____ Signed: ___*L.Shillington*_____ (Honorary Officer)

Appendices

BLACK FOXES UK MEETING MINUTES

Date: 5th July 2024

Location: Microsoft Teams Meeting

Present: Hayley de Ronde, Barny Underwood, L. Sherrington

Guest Speakers: None

Meeting Minutes:

Item 1) **Welcome and Apologies**

1.1) *The Chairperson welcomed everyone. Apologies from Member A.*

Item 2) **Approval of Previous Meeting Minutes**

2.1) *Minutes from the previous meeting could not be approved unanimously, as this is the first meeting.*

Item 3) **Treasurer Funding Report**

3.1) *The Treasurer presented the financial report. Balance: £0.00.*

Item 4) **Funding**

4.1) *After discussion, it was agreed that funding is required to further our aims.*

4.2.) *A decision to focus on enlisting a new Secretary, Treasurer and Vice Chairperson, was agreed. Enlisting Honorary Officers and new members will be a secondary priority until these roles are filled.*

Item 5) **Membership Recruitment Strategies**

5.1) *After long discussion, it was decided that we need a larger membership base.*

5.2.) *Members will make attempts to increase our membership with suitable persons.*

Item 6) **Any Other Business**

6.1) *None.*

Item 7) **Date of Next Meeting**

7.1) *Agreed for 5th July 2025.*

CHAIRPERSON

Black Foxes UK

This Certificate is Proudly Presented To



H. de Ronde

Unanimously elected to the role of Chairperson at the Black Foxes UK AGM 2024, This document certifies that the above named has been elected to the role of Chairperson for their ability to advance our shared goals and to foster a spirit of collaboration. We honor your leadership and endeavour to provide unwavering support!

To Be Confirmed
Treasurer



To Be Confirmed
Secretary

VICE CHAIRPERSON

Black Foxes UK

This Certificate is Proudly Presented To



B. Underwood

Unanimously elected to the role of Vice Chairperson at the Black Foxes UK AGM 2024, This document certifies that the above named has been elected to the role of Vice Chairperson for their ability to advance our shared goals and to foster a spirit of collaboration. We honor your leadership and endeavour to provide unwavering support!

To Be Confirmed
Treasurer



To Be Confirmed
Secretary

HONORARY OFFICER

Black Foxes UK

This Certificate is Proudly Presented To



L. Sherrington

Unanimously elected to the role of Honorary Officer at the Black Foxes UK AGM 2024, This document certifies that the above named has been elected to the role of Honorary Officer for their ability to advance our shared goals and to foster a spirit of collaboration. We honor your leadership and endeavour to provide unwavering support!

H. de Ronde
Chairperson



B. Underwood
Vice Chairperson

TREASURER

Black Foxes UK

This Certificate is Proudly Presented To



To Be Confirmed

Unanimously elected to the role of Treasurer at the Black Foxes UK AGM 2024, This document certifies that the above named has been elected to the role of Treasurer for their ability to advance our shared goals and to foster a spirit of collaboration. We honor your leadership and endeavour to provide unwavering support!

H. de Ronde
Chairperson



B. Underwood
Vice Chairperson

SECRETARY

Black Foxes UK

This Certificate is Proudly Presented To



To Be Confirmed

Unanimously elected to the role of Secretary at the Black Foxes UK AGM 2024, This document certifies that the above named has been elected to the role of Secretary for their ability to advance our shared goals and to foster a spirit of collaboration. We honor your leadership and endeavour to provide unwavering support!

H. de Ronde
Chairperson



B. Underwood
Vice Chairperson

FORMAL MEMBER

Black Foxes UK

This Certificate is Proudly Presented To

Awaiting Confirmation

This document certifies that the above named has been awarded membership into Black Foxes UK. May they continue to advance our shared goals, fostering a spirit of collaboration in all endeavours they undertake as a member of our organisation!

Membership Number: 24BFUK001

To Be Confirmed
Treasurer



To Be Confirmed
Secretary